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Settlement Commissioner and Land Record Department

Government of Gujarat, Department of Revenue

POST OF CONSULTANT -SVAMITVA SCHEME

Applications are invited from eligible candidates for 03 posts of Consultants on contractual basis for State Programme Management Unit (SPMU) under SVAMITVA Scheme. Application in prescribed proforma should reach in the office of Settlement Commissioner and Land Record Department , Stamp Duty Bhavan, near KH-5 Circle, sector-14, Gandhinagar by post by

Key Responsibilities

- I. Responsible for managing the day to day programme management activities.
- II. Keep track of project progress. Keep the senior management and other important stakeholders informed about the project progress and coordination with MoPR regarding SVAMITVA scheme.
- III. Overall implement implementation and handholding to States and Survey of India.
- IV. Support State Revenue department in evaluation and monitoring the progress of Large-Scale mapping using Drones.
- V. Consolidate the attribute information and other secondary information to be incorporated in the GIS database.
- VI. Support in ground-truthing of maps to give training to field officer about SVAMITVA, GIS and other any issues which may arise in future.
- VII. Facilitate signing MoU between State and Survey of India and monitor the implementation timelines and guidance to field offices.
- VIII. Facilitate project progress reporting through regular updates in Monitoring Dashboard of Scheme.
- IX. Desirable knowledge of latest GIS Survey technologies and familiarity with and usage of sources of open source maps/shape files etc.
- X. Candidates having desirable knowledge in media and public relation related fields.
- XI. Any other relevant activity, which are given by State government.

Educational Qualification

- Graduate/Post-Graduate (in subjects related with Engineering, Science, Management).

Applicant Needs

- Knowledge of latest GIS Survey technologies and also desirable knowledge and experience of Auto cad.
- Experience in geospatial datasets and databases
- Experience with mapping tools such as QGIS and Arc-map or similar tools .
- Familiarity with and usage of open source maps/ shape files etc.

Work Experience

23/C

- More than 1 year.

Salary

- 65,000/per month

Tenure

- Initially for one year

Selection Criteria

- Candidates will be shortlisted on the basis of marks obtained in graduation/post-graduation and other higher studies and years of work experience. Final selection will be made after interview.

Age Limit

- Candidate should be below 35 years of age on date of publication of advertisement.

Instructions for Candidates:

1. Applicants are requested to send their applications in the prescribed Proforma along with their attested copies of all certificates, mark-sheets, recent passport size photo, relevant experience certificates etc.
2. The applicants will have to appear in interview.
3. No TA/DA shall be paid to the candidate for appearing in interview.
4. Candidates not having requisite qualifications for the posts are liable to be rejected. Candidates will have to produce the proof of details furnished in their applications, in original as and when required.
5. The Department also reserves the right to accept or reject any application without assigning any reason thereof.
6. Canvassing in any form will lead to summary disqualification.
7. Application received after due date, unsigned applications or incomplete applications in any respect will not be considered.
8. It may be noted that if, at any stage, it is found that applicant wilfully concealed or misrepresented the facts, the candidature will be summarily rejected and the employment will be terminated.
9. Applicants have to send their applications to Settlement Commissioner and Land Record Department, Stemp Duty Bhavan, near KH-5 Circle, sector-14, Gandhinagar-382016 by post or in person by

PROFORMA FOR APPLICATION FOR THE POST OF CONSULTANT

1. Name of the applicant :
2. Mother's name :
3. Father's name :
4. Date of Birth/Age :
5. Nationality :
6. Category :
7. Permanent Address :

8. Correspondence Address :

9. Mobile/ Telephone :
10. Email ID :
11. Educational Qualification :
12. Identity proof- No./Details :

Examination passed	Subject	Marks Obtained	Total marks	% age of Marks	Year of Passing	University	Remarks
Graduation							
Post-Graduation							
Any other							

13. Particulars of Previous employment (after comparing required qualification)

Name of employer	Date of joining	Date of leaving	Position and nature of duties	Salary and Grade	Reason for leaving the job(if any)

(Please attach a separate sheet if required)

Note: Candidate shall attach self-attested copies of the documents in support of their academic qualification, date of birth and experience etc. shown in above.

(Signature of the applicant)